

Neptun Guide

What you have to do in the student system, and when. For degree students of the Faculty of Mechanical Engineering and Informatics — exchange students have no tasks in Neptun.

Logging in

Neptun is where the university officially talks to you: courses, exams, grades, messages and fees.

01

Open Neptun

https://neptunweb1.uni-miskolc.hu/hallgato_ng/login

02

Log in with your Neptun code

Login name is your **Neptun code**. Your first password is the letters **Ne** followed by your date of birth with no spaces: **NeYYYYMMDD** .

Someone born on 3 May 2005 types **Ne20050503** .

03

Change the password immediately

Everyone's first password follows the same pattern, so it is not private. Change it the moment you are inside.

YOUR FIRST SEMESTER IS DIFFERENT

At enrolment, the Dean's Office registers you in Neptun and helps you choose your courses for the first semester. **From the second semester onwards you do it yourself.** That is when this guide starts to matter.

The five things students get wrong

Almost every problem the study office sees is one of these.

Not registering for the term

Logging in is not registering. Skip **Term registration** and your semester is passive, even if you attend every class.

Taking only half a subject

Most subjects have a **theoretical** course and a **practical** course. Tick one of each. One alone does not count.

Joining the Hungarian group

Courses taught in English end in **-EN**. Group 01 and group 01EN are different groups in different languages.

Letting an offered grade expire

An offered grade is only yours once you **accept** it in Neptun. Ignore it and you sit the exam instead.

Applying for the student card too early

You need a **NEK identification code** from a government office first. Without it the Neptun form cannot be submitted.

The rhythm of every semester

Each semester runs through the same fixed windows. Neptun only lets you act inside the matching window, so a missed window usually cannot be fixed afterwards.

FIND YOUR DATES

Menu → Information → Periods lists the exact start and end date and time of every window for your programme. Check it in the first week and put the three red dates in your phone.

WINDOW 1 Term registration	YOU MUST ACT Register for the term Menu → Administration → Term registration . Term status must read Active and registration status Accepted .
WINDOW 2 Course registration	YOU MUST ACT Pick your subjects and groups It overlaps the start of teaching. Popular groups fill up on the first morning — log in when it opens, not on the last day.
WINDOW 3 Term time	TEACHING Classes, midterms, term marks Subjects assessed by term mark are finished here — there is no exam later. Watch for offered grades near the end.
WINDOW 4 Exam registration	YOU MUST ACT Book a seat for each exam Opens before the exam period and stays open through it. Each exam date has a seat limit. Booking is per exam, not automatic.
WINDOW 5 Exam period	EXAMS Sit your exams New dates are sometimes added mid-period and existing ones can move. Both arrive as Neptun messages.

How term registration looks

STEP 1 OF 3

Open the menu and go to Administration.

Studies
Subject
Exams
Finances
Administration
Term registration
Information

TERM	TERM STATUS
2026/27/1	Not registered
REGISTRATION STATUS	
—	

After registering, both values must be green: **Active** and **Accepted**.

ACTIVE STATUS: TWO CONDITIONS, BOTH REQUIRED

You must register in Neptun **every semester**, and you must register for **at least one subject**. Doing only the first still leaves you passive.

A passive semester is not a neutral pause. It affects your student status, your student card validity, scholarship eligibility and, for international students, often your residence permit. If you genuinely need a passive semester, talk to the study office *before* the registration window closes.

If you are a PhD student

PHD SPECIFICS

Your one compulsory subject is **Research seminar** or **Publication**.

Subject registration is done centrally, based on your research plan — you do not pick subjects from a list.

Courses covering scientific activity (publications, research seminars, teaching, research work) appear in Neptun only **after your semester report is accepted**. An empty course list before that is normal.

Autumn semester 2026/27

Published by the Faculty of Mechanical Engineering and Informatics. These are the dates that govern your teaching and exams.

TWO DIFFERENT SETS OF DATES EXIST

The University's general Student Guide brochure gives a Freshmen's Camp of 3–5 September and a registration week of 2–5 September. The faculty calendar says the camp is **21–26 August** and Neptun registration runs **31 August (noon) – 5 September**. For anything academic, follow the faculty calendar and confirm with the Dean's Office.

Deadlines that affect you in Neptun

31 Aug (noon) – 5 Sept 2026	Registration period in Neptun. Term registration and course registration both happen here.
7 Sept – 11 Dec 2026	Study period — lectures and practical courses
7–12 Dec 2026	Pre-examination period
14–23 Dec 2026 4–30 Jan 2027	Examination period (including the exam-only period). Book each exam yourself in Neptun.
20 Nov 2026	Deadline for submission of the diploma thesis
11–15 Jan 2027	Final exam period for MSc students
28 or 29 Jan 2027	Graduation ceremony
8 Feb 2027	Spring semester begins

No lectures on these days

23 Sept 2026	Sports day
23 Oct 2026	National holiday
24 Oct 2026	Official free day, for staff and students
26–27 Oct 2026	Dean's holiday
28–30 Oct 2026	Rector's holiday

12 Dec 2026	Normally a working Saturday, but not for students
24 Dec 2026 – 3 Jan 2027	Christmas and New Year break

Events

21–26 Aug 2026	Freshmen's camp
8 Sept 2026	Orientation day
25 Sept 2026	Researchers' morning and night
Oct 2026	Welcome Day — exact date announced later
Nov 2026	Freshmen's ball — exact date announced later

THE EXAM PERIOD HAS A GAP

Exams run 14–23 December, pause for the Christmas break, then resume 4–30 January. An exam you failed in December can often be retaken in January — but only if a date is offered and you book it.

Source: geik.uni-miskolc.hu/academic_calendar. Check it again before each semester — dates change.

How to register for a subject

This is the screen that causes the most trouble, because taking a subject and joining its groups are two separate actions. Play the walkthrough, then follow the written steps.

Menu → Subject → Register for subject

STEP 1 OF 5

Click the subject name to open it.

 **Material testing**

Obligatory · 4 credit · Exam · MAKPOL227B

01 Find the subject and open it

Click the subject name to expand it. You will see its type, credit value, assessment type and Neptun code.

Use **Download syllabus** to see what the subject contains before you commit.

02 Tick a practical course

Under **Practical**, choose one group. Check the teacher, the timetable under **Details**, and the seat count shown as 2 persons / 7 limit .

TAKE THE -EN GROUP

Groups such as 01EN and 02EN are taught in English. A group without EN is taught in Hungarian. A group marked **Full** cannot be joined at all.

03 Tick a theoretical course

Under **Theoretical**, do the same — again the EN group, for example 00EN .

If a subject lists only one block, then one is all you need.

04 Press "Take subject"

Nothing is saved until you press this button. Ticking the boxes alone registers you for nothing.

05 Verify it worked

Open [Menu](#) → [Subject](#) → [Registered subjects](#) and [Taken courses](#) . Both groups should be listed. Add up your credits and compare with the curriculum tab.

PLAN BEFORE THE WINDOW OPENS

The **Add to planner** toggle next to each group lets you build a timetable in advance. Do this the evening before registration opens, so on the morning you are only clicking, not deciding.

Term mark or exam?

Every subject in your curriculum is marked as one or the other, and it changes what you have to do in Neptun.

Term mark	Your grade comes from work during the semester — midterms, assignments, lab reports, attendance. The teacher registers the mark and you are finished. You do not book anything in the exam period.
Exam	There is a separate exam in the exam period. You must book a date yourself in Neptun during the exam registration window. Seats are limited.
Signature	Pass or fail with no grade — used for things like physical education and the summer internship. It still has to be recorded.

CHECK YOUR OWN CURRICULUM

The tables on the curriculum tab show the assessment type for every subject. Two subjects with almost the same name can differ here.

Offered grades

[Menu](#) → [Subject](#) → [Offered grades](#)

Sometimes a teacher offers you a grade based on your semester work, so you can skip the exam. It appears here and you also get a Neptun message about it.

YOU HAVE TO ACCEPT IT

An offered grade does nothing until you accept it in Neptun, and the offer expires. If you would rather try for a better mark in the exam, decline it — but decide, do not drift.

Money in Neptun

Neptun handles tuition fees, retake exam fees and other payments. You top up your Neptun balance by transferring from your Hungarian bank account, so open that account in your first weeks.

CHECK DEBTS ONCE A SEMESTER

Unpaid items can block exam registration and administrative requests. The home screen has a **Debts** box.

Applying for your student card

The card proves your student status and gives you travel and service discounts.

The application starts outside Neptun, which is the part people miss.

PERMANENT FIRST, TEMPORARY SECOND

As a degree student you must apply for the **permanent** student card before you can get a **temporary** one. Your mentor can walk you through it. (Exchange students are different: they receive a temporary card automatically after registering at the International Office, valid 60 days, and must renew it before it expires.)

01 Go to a government office first

Visit a Hungarian government customer service office (**kormányablak**) and ask for a student card application. They take your photo and signature and give you a **NEK identification code**.

Take your passport or ID card and your address card. Your mentor usually helps with this step — confirm the current document list with them or the study office before you go.

02 Open the request in Neptun

Menu → Administration → Student Card request , then **New request**.

03 Enter the NEK identifier exactly

The format is fixed: six digits, three letters, seven digits — like 123456ABC1234567 . Then choose your reason for request.

04 Check the address, then save

Your permanent address must match your Hungarian address card exactly. Fix it before saving if it differs.

Other things under Administration

Requests	Official applications — credit recognition, exemptions, deadline extensions. Most have their own deadlines.
Dormitory application	Applying for a room in student accommodation.
Questionnaires	Course feedback surveys. Occasionally required before results are released.
Student loan request	Hungarian state student loan administration.
Erasmus	Exchange mobility administration.

What you take, and when

Pick your programme, then a semester. Every semester is designed to be exactly 30 credits — if your registered total is far off that, something is wrong.

Mechanical Engineering BSc — semester 1 30 credits

SUBJECT	TAUGHT BY	HOURS	CR.	ASSESSED BY
Analysis I. GEMAN114-B2a NATURAL SCIENCES	Mathematics	2+2	5	exam
Linear Algebra GEMAN203-B2a NATURAL SCIENCES	Mathematics	2+2	5	exam
Engineering Chemistry MAKKEM283-B2a NATURAL SCIENCES	Fac. of Materials and Chemical Eng.	2+1	3	term mark
Descriptive Geometry GEAGT101-B2a PROFESSIONAL	Mathematics	2+2	4	exam
Fundamentals of Machine Elements GEGET001-B2a PROFESSIONAL	Machine and Product Design	2+2	4	exam
Computer Studies GEIAK201-B2a PROFESSIONAL	Information Science	2+2	4	term mark
Structural Materials I. GEMTT001-B2a PROFESSIONAL	Materials Science and Technology	2+2	5	exam
Physical Education 1. ETTESME1A OTHER	Fac. of Health Sci.	0+2	0	signature

READING THIS TABLE

Hours means weekly lecture hours + practical hours. Where two Neptun codes are shown, the subject is a choice between two options or is offered by two institutes — confirm which applies to you before registering.

Words you'll see in Neptun

Several of these are direct translations from Hungarian and do not mean what an English speaker first assumes.

Neptun code	Your personal identifier at the university. It is your login name and you will be asked for it constantly.
Training	Your degree programme. If you are enrolled in more than one, Switch training at the top right changes which one you are looking at.
Term	Semester. Written as 2026/27/1 — academic year, then 1 for autumn or 2 for spring.
Active / passive	Active means you registered for the term and took at least one subject. Passive means you did not.
Subject vs. course	A subject is the thing in your curriculum. A course is one teaching group inside it.
Theoretical / practical	The lecture and the seminar or lab. Normally you need one of each.
-EN suffix	Marks a group taught in English.
Credit	Workload value. A full semester is 30 credits. BSc is 210 credits over 7 semesters; this MSc is 120 over 4.
Prerequisite	A subject you must complete before registering for another. Neptun blocks the registration if it is missing.
Comprehensive exam	A zero-credit exam covering several earlier subjects. Zero credits does not mean optional.
Offered grade	A grade proposed without an exam. Valid only once you accept it.
Debt	Money you owe the university. It can block other administration until paid.
NEK identifier	The code from the government office that lets you apply for a student card.

Who to ask

Ask in this order. Most questions are answered at the first step.

1 • Your mentor	First contact for anything practical — administration, the student card, the bank account, finding an office.
2 • Faculty academic contact	Mechanical Engineering and Informatics, degree students: Dr. Erika Varga (Mrs. Baksa), erika.b.varga@uni-miskolc.hu. Exchange students: Dr. Péter Bencs, peter.bencs@uni-miskolc.hu
3 • Dean's Office	Enrolment, curriculum questions, requests, anything about your student status.
3 • International Office (IRO)	Residence permit, insurance, scholarship status. Building A/4.
ISAN	Student network, including a faculty student coordinator for Mechanical Engineering and Informatics: isan@uni-miskolc.hu
Neptun faults	Error and claim reporting in the menu under your name — for system faults only, such as a registration that will not save.

NAMES CHANGE EVERY YEAR

These contacts are from the 2026/27 Student Guide. Check the current Student Guide before reusing this page in a later academic year.

How to use this guide. The first three tabs are what you need before the semester starts. The rest is reference.

Curriculum tables come from the official curriculum sheets. Neptun screens change from time to time — if what you see does not match this guide, the system is right and this page needs updating.